



# John Pritchard School

1490 Henderson Hwy. | Winnipeg, MB R2G 1N5 | Tel: 204.339.1984 | Fax: 204.334.9899  
Principal: Shawn Osiowy | Vice-principal: Kimberly Dudek  
Email: jp@retsd.mb.ca | Web: www.jp.retsd.mb.ca

## REGISTRATION REQUIREMENTS

### ✓ CHECKLIST

#### DOCUMENTS REQUIRED WITH REGISTRATION

##### Proof of Residency of Legal Guardian (2 pieces) for students who are new to school catchment:

- Manitoba Driver's License
- Manitoba Health Card (verified copy)
- Utility bill (name and corresponding address)
- Tenancy Agreement (duly signed)
- Offer to purchase documents (completed – signatures)

##### Proof of Age for students who are new to the division:

- Birth Certificate
- Baptismal Certificate
- Passport
- Treaty Card
- Certificate of Birth registration, signed by Director of Vital Statistics

##### Guardianship/Custody (if applicable):

- Court documents (Interim and/or Final Order, Variance Orders may also be applicable)
- Voluntary Placement Agreement (VPA)
- Child in Care form (**also serves as proof of residency**)

##### School Records and additional information for students who are new to the division:

- Report Card

### SUBMIT THE FOLLOWING REGISTRATION FORMS (JP website < Documents & Forms < Registration)

- Registration Requirements (this document)
- RETSD Student Registration
- K-4 Physical & Health Education Form OR 5-8 Physical & Health Education Form
- Out of School Activity Form

#### OFFICE USE ONLY

Student: \_\_\_\_\_ Grade: \_\_\_\_\_ Processed on: \_\_\_\_\_

\_\_\_\_\_ In Catchment      \_\_\_\_\_ School of Choice      \_\_\_\_\_ out of Division

\_\_\_\_\_ EAL      \_\_\_\_\_ IAA      \_\_\_\_\_ Student Support

