



*RETSD supports diversity in its teaching, learning and work environments. We aim to employ a workforce that is representative of the communities in which we work and serve. Indigenous peoples, persons who are differently abled, women, members of the LGBTQ2+ community, and members of groups that commonly experience discrimination due to race, ancestry, colour, beliefs, or place of origin are encouraged to apply and to identify their employment equity status in their cover letter. All qualified applicants will receive consideration for employment without regard to race, nationality, ethnicity, religion, age, sex, gender identity, sexual orientation, disability, or any other protected characteristic. RETSD will provide reasonable accommodations to applicants who are disabled and who may experience barriers during the interview and assessment process, upon request.*

## **SAFETY AND SECURITY MONITOR**

Bulletin No. 24OS-016

September 21, 2023

**Collège Pierre-Elliott-Trudeau**

**Part-time term position**

**3 hours per day**

**Effective date in October 2023 TBD to June 28, 2024**

### **Duties:**

- To become acquainted with the student body and to monitor student traffic in and around the school building
- To serve as a resource person and liaison to at-risk population
- To serve as an adult presence in the school and become the first contact to students and buffer to school expectations and daily operations
- To assist in prevention and intervention strategies for potential crisis situations
- To report to teachers on supervision any special circumstances that need to be addressed

### **Qualifications:**

- Fluently bilingual in French and English
- Quality interpersonal skills with an excellent track record of working effectively with high school age students
- Ability to intervene in potential crisis situations to help de-escalate emotional levels of students
- Good communication skills to work with a large diverse adult staff population
- Ability to think clearly and recognize and analyze situations and problems that need to be referred to school staff
- An excellent memory for student names and school schedules
- External applicants, upon hire, must supply a Criminal Record Search, and a cleared Child Abuse Registry check

*The above statements reflect the general duties considered necessary to describe the principal functions of the position identified and shall not be construed as a detailed description of all work requirements that may be inherent to the position.*

Deadline for applications:

Open until filled

Salary range:

\$20.28-\$25.23 per hour

External candidates must apply online through Job Connect.

Please visit our website at [www.retsd.mb.ca](http://www.retsd.mb.ca) – Careers.

Internal candidates must apply online through Employee Connect > Job Tab.

Mail or Email applications will not be accepted.

Consideration for this position is not necessarily limited to those who apply.

Candidates are responsible for providing a clear and accurate resume that demonstrates how they meet the qualifications outlined in the notice of job opportunity.

We thank all applicants, however only those selected for an interview will be contacted.