

The River East Transcona School Division is the custodian of a large amount of personal information and personal health information. The division, as a public body, is responsible for protecting this information from unauthorized release or access.

The implementation of efficient records management, particularly in light of technological change, enables divisions to discharge their responsibilities to ensure both access to and protection of information. The River East Transcona School Division accepts as policy the practices and procedures outlined in the Government of Manitoba's "Guidelines on the Retention and Disposition of School Division/District Records" and "Manitoba Pupil File Guidelines", and shall ensure compliance with the Freedom of Information and Protection of Privacy Act (FIPPA) and the Personal Health Information Act (PHIA).

Effective Date:	April 20, 2004	Policy	XXX
Amended Date:		Regulation	
Board Motion(s):	250/04	Exhibit	
Legal/Cross Reference:	JRA		