

## **APPOINTMENT OF SCHOOL ADMINISTRATORS**

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- (1) The board of trustees shall provide a set of criteria for the selection of school administrators.
- (2) Where the board requires special qualifications for a specific position, these additional criteria shall be made known to the superintendent before the selection process has begun.
- (3) The superintendent shall form a division interview committee composed of members of the senior administration team.
- (4) The superintendent shall bring to the board a recommendation for each vacant administrative position to be filled and provide the board with a list of all applicants.
- (5) Should the board of trustees, for any reason, not approve the superintendent's recommendation, the board of trustees shall instruct the superintendent to submit a new recommendation.
- (6) Consultation will occur with all administrators being considered for transfer, prior to the superintendent's information to the board of trustees

Effective Date: April 6, 2004  
Amended Date: September 18, 2018  
Board Motion(s): 234/04; 194/18  
Legal/Cross Reference:

Review Date: