

## SUBSTITUTE PROFESSIONAL STAFF GUIDELINES

---

The River East Transcona School Division will distribute an information booklet to certified teachers who have been accepted as substitute teachers in divisional schools.

A substitute must possess a valid Manitoba Teaching Certificate. Teacher candidates whose Manitoba Teaching Certificates are pending may serve as substitutes providing that their graduating requirements have been fully and successfully completed. In exceptional circumstances, individuals may be granted limited teaching permits.

Substitute teachers are employed on a day-to-day basis and shall be paid a daily rate established by the board of trustees.

Effective Date: April 20, 2004                      Review Date:  
Amended Date: September 18, 2018  
Board Motion(s): 250/04; 194/18  
Legal/Cross Reference:

---