

ASSESSMENT ROLES AND RESPONSIBILITIES

River East Transcona School Division recognizes that quality assessment promotes learning and achievement. Students, parent/legal guardian, teachers and the system all have a role to play to ensure that assessment is valid, fair, inclusive, informative and transparent.

1.) Students

Students obtain and use information about progress towards learning goals through quality assessment.

Students:

- actively participate in assessment and evaluation.
- engage in self-assessment to become more reflective and can set goals for improvement.
- learn to take responsibility for their work and become life-long learners.
- engage in the assessment process to promote accountability and excellence.
- access and utilize feedback to guide their learning.
- build self-awareness and meta-cognition throughout the assessment process.

2.) Parent/Legal Guardian

Parent/legal guardians provide essential support for student learning through informed and active communications.

Parent/legal guardians:

- regularly monitor student achievement through contact with the teacher and conversations with the student.
- review the student's Provincial report card and IEP-R (if applicable).

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3.) Teachers

Teachers guide the assessment process through informed professional decision making that ensures assessment information is complete and accurate.

Teachers:

- engage students in the assessment process.
- connect assessment to curriculum.
- use ongoing assessment to inform instruction and to report on student progress.
- collect evidence of student learning and growth in a variety of ways that demonstrates understanding that is consistent over time.
- provide ongoing feedback to the learner about current achievement and next steps.
- communicate regularly with parent/legal guardian regarding student achievement.

4.) System: Schools and Division

Schools and the division use assessment information that is collected accurately, used appropriately, and communicated effectively to make decisions regarding appropriate programming, effective teaching and progress towards student achievement goals.

Schools and divisions:

- provide leadership regarding assessment, evaluation and reporting practices.
- use evaluation and assessment data to communicate with stakeholders.
- use comprehensive data information to inform the decision-making process.
- ensure all stakeholders understand and fulfill provincial and divisional policies as related to assessment, evaluation and reporting.
- provide continuous professional learning in assessment, based on current research.
- support teachers in using assessment and evaluation data to strengthen teaching and learning.
- provide access to technology that supports recording and communicating assessment practice and data.

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River East Transcona School Division assessment practices will reflect current research in learning and assessment and are communicated to students, parent/legal guardian and other learning partners. Concerns regarding assessment should follow the divisional Concern Protocol.

Effective Date:	December 7, 2004	Review Date:
Amended Date:	May 17, 2011; December 18, 2018	
Board Motion(s):	635/04; 169/11; 290/18 IKAB Reporting student progress IKAE Specialized Assessment IKAE-R Specialized Assessment Procedures IKAF Academic Responsibility IKAF-R Academic Responsibility IKAG Academic Honesty	
Legal/Cross Reference:	IKAG-R Academic Honesty IKE Academic Promotion/Retention/Granting of Credits IKE-R Academic Promotion/Retention/Granting of Credits Procedures KE- Concern Protocol	