

PAC Meeting Minutes

Date:	January 23, 2017	Start Time: 6:15 pm	End Time: 6:59 pm
Location:	Robert Andrews Learning Commons	Present: R. Friesen, J. Pare, C. Amos, J. Martin, R. McIntyre, P. Douglas, T. Stoesz, K. Ring-Whiklo	
Recorder:	Kelly Ring-Whiklo		
Regrets:	T. Ens Coe, E. Hallows		

Subject/Agenda Item	Summary of Discussion	Follow up (What is to be done by whom/when)
Review minutes	<ul style="list-style-type: none"> • September minutes discussion deferred to February meeting. • November meeting minutes: no changes or additions. 	<ul style="list-style-type: none"> • C. Amos and T. Ens Coe to finish minutes for January meeting.
Additions to agenda	<ul style="list-style-type: none"> • None 	
Review of financial situation	<ul style="list-style-type: none"> • Balance \$1879.81 • C. Amos included a comparison of past fundraiser profits. 	
Fundraising	<ul style="list-style-type: none"> • Farm to School Fundraiser: • Future planning: • 3 people/2 hours. • 1 person/1 hour. • Orders sorted alphabetically. • Pick up at conferences. • Very few orders left that were not picked up. • Next year we can plan for October. • Send forms out second week of school and orders delivered by Thanksgiving. • P. Douglas offered the use of the sewing room. • T. Stoesz to get forms from online. 	<ul style="list-style-type: none"> • R. McIntyre and P. Douglas to coordinate in September.

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Fundraising	<ul style="list-style-type: none"> • Poinsettia Fundraiser: • Pick up: arrange orders alphabetically in the sewing room, self-serve. • J. Pare was there to oversee by it may not be necessary to have someone there. • Next year we will include door swag orders. • Need to get order forms for door swag in addition to poinsettia order forms. • Kernels: • Sold last Wed. • Caramel: 25 • Butter salt: 22 • Salt and vinegar: 9 • Ketchup: 10 • Dill: 77 • \$86.00 profit • Next dates: Feb 22, Mar 22 	
Staff Appreciation	<ul style="list-style-type: none"> • Need to pick a date in May • Theme last year: Take a break • Donated gift card for golf, coffee break with dainties, tea, coffee, refreshments, Keurig cups, breakfast buffet • Ideas: carnival, staff/student baseball, massages, staff/parent baseball, fundraising with hot dogs etc, car wash, bake stand • \$200 budget (per Sept meeting) 	<ul style="list-style-type: none"> • C. Amos to add budget line for staff appreciation to financial report
Principal's report	<ul style="list-style-type: none"> • Working on staffing for next year. • Enrollment anticipated as the same for next year: 3 classes/grade. • February 8 is grade 5 Parent Night. • Transition meetings and school tours starting. 	<ul style="list-style-type: none"> • T. Stoesz to follow up re: babysitting course

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Principal's report	<ul style="list-style-type: none"> • River East is presenting Sixteen Candles. • Robert Andrews may attend. • Working on presentations for parents. • Grounds development: soccer goals, posts, estimates for asphalt for basketball court or lacrosse areas, woods and home ec., four square, line machine for soccer and baseball fields. • Division maintenance to fill in the low spot on the grounds. • Writing residency with Regie Routman associate for 4 days. • RA is a hub school for literacy skills development. • Mrs. Maharaj's father in palliative care. • Grade 8 farewell is June 28-parents invited. • Grade 6/7 celebrations on June 29 in school. • PAC did not give money for farewell last year but we can revisit this decision. • School pan questions: • Technology plan won't change re: use of cell phone in school. • Bring your own device: division working on a plan for that. • Lessons starting for digital footprint. • Resource: commonsensemedia.org • School calendar on iPhones has times default to 12:00. • Optimist Band at the Convention Centre. • Band Feb 1 Ft. Richmond, Feb 2 River East • Babysitting course follow up. 	
Future meeting dates	<ul style="list-style-type: none"> • Thurs, February 23 at 6:00 pm • Mon, March 20 at 6:00 pm 	